



## Gabriela's Cleaning Service

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## Residential Service Request

Today's Date
Client Name
Address 1
Address 2
Phone/Email

Job Site Address
Cleaning Date Requested
Reoccurring Schedule?

Unit Details	
Square Feet	Lanai (y/n)
Hard Floors %	Garage (y/n)
Bedrooms	Pets (number, type)
Bathrooms	
Other/Special:	

Requested Cleaning Services		
<p><b>Kitchen</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Light Fixtures</li> <li><input type="checkbox"/> Countertops/Sink</li> <li><input type="checkbox"/> Cabinets in/out</li> <li><input type="checkbox"/> Dishwasher</li> <li><input type="checkbox"/> Refrigerator</li> <li><input type="checkbox"/> Freezer</li> <li><input type="checkbox"/> Walls: Switches/ Outlets, Baseboards, Picture Frames, Window Sills, Mirrors</li> <li><input type="checkbox"/> Windows In, Out &amp; Tracks</li> <li><input type="checkbox"/> Appliances: Stove, Microwave/Toaster Oven, Wine Refrigerator</li> <li><input type="checkbox"/> Flooring, waste cans</li> </ul> <p><b>Bathrooms</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Light Fixtures &amp; Ceiling Fans</li> <li><input type="checkbox"/> Medicine Cabinet In/Outside</li> <li><input type="checkbox"/> Shower, Bath Tub</li> <li><input type="checkbox"/> Shower Door, Glass In/Outside</li> <li><input type="checkbox"/> Stool/Toilet</li> <li><input type="checkbox"/> Windows In, Out &amp; Tracks</li> <li><input type="checkbox"/> Walls: Switches/ Outlets, Baseboards, Picture Frames, Window Sills, Mirrors</li> <li><input type="checkbox"/> Countertops &amp; Sinks</li> <li><input type="checkbox"/> Flooring, waste cans</li> </ul>	<p><b>Bedrooms</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Light Fixtures &amp; Ceiling Fans</li> <li><input type="checkbox"/> Dust Furniture In/Outside</li> <li><input type="checkbox"/> Make Beds</li> <li><input type="checkbox"/> Windows In, Out, &amp; Tracks</li> <li><input type="checkbox"/> Walls: Switches/ Outlets, Baseboards, Picture Frames, Window Sills, Mirrors</li> <li><input type="checkbox"/> Cabinets &amp; Drawers</li> <li><input type="checkbox"/> Closet Doors</li> <li><input type="checkbox"/> Flooring, waste cans</li> </ul> <p><b>Common Areas</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Light Fixtures, Ceiling Fans</li> <li><input type="checkbox"/> Dust Furniture In/Outside</li> <li><input type="checkbox"/> Windows In, Out, &amp; Tracks</li> <li><input type="checkbox"/> Walls Walls: Switches/ Outlets, Baseboards, Picture Frames, Window Sills, Mirrors</li> <li><input type="checkbox"/> Flooring, waste cans</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Den/Study/Office</li> <li><input type="checkbox"/> Recreational Room</li> <li><input type="checkbox"/> Nursery/Invalid</li> </ul>	<p><b>Lanai</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Railings</li> <li><input type="checkbox"/> Patio Furniture</li> <li><input type="checkbox"/> Sliding Doors In, out, Sills &amp; Tracks</li> <li><input type="checkbox"/> Screen Doors</li> <li><input type="checkbox"/> Flooring, waste cans</li> </ul> <p><b>Laundry Area</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Light Fixtures</li> <li><input type="checkbox"/> Washer, Dryer</li> <li><input type="checkbox"/> Dust Furniture In/Outside</li> <li><input type="checkbox"/> Walls: Switches/ Outlets, Baseboards, Picture Frames, Window Sills, Mirrors</li> <li><input type="checkbox"/> Windows In, Out &amp; Tracks</li> <li><input type="checkbox"/> Flooring, waste cans</li> </ul> <p><b>Outside</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Entry area</li> <li><input type="checkbox"/> Light Fixtures</li> <li><input type="checkbox"/> Stairs, Walkways &amp; Railings</li> <li><input type="checkbox"/> Garage/Carport area</li> <li><input type="checkbox"/> Trash Cans</li> <li><input type="checkbox"/> Eaves, Siding</li> <li><input type="checkbox"/> Awning</li> </ul>

Linens/Whites Services		
<p><b>Bedrooms</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Flat Sheet, Fitted Sheet, Pillow Cases</li> <li><input type="checkbox"/> Pillow Sham , Duvet</li> <li><input type="checkbox"/> Skirt</li> <li><input type="checkbox"/> Blankets</li> <li><input type="checkbox"/> Comforter/Quilt</li> </ul>	<p><b>Bath Rooms</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bath Sheet, Body Towel, Hand Towel, Wash Cloth</li> <li><input type="checkbox"/> Bath Mats</li> <li><input type="checkbox"/> Rugs</li> </ul>	<p><b>Additional Linens</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Beach Towels</li> <li><input type="checkbox"/> Robes</li> <li><input type="checkbox"/> Crib linens</li> <li><input type="checkbox"/> Dishcloths, towel</li> <li><input type="checkbox"/> Potholders</li> </ul>

<b>Additional Services Requested (please list)</b>

**Request a quote for services by returning this completed form to the contact information listed above.**

*Thank you for your business!*